

The Detroit Society for Coatings Technology

Exhibitor Showcase Display Tables Information - FOCUS Conference 2010

- Date:** May 6, 2010
- Location:** MSU Management Education Center
811 Square Lake Rd, Troy, MI
- Time:** Display tables open at 7:30 a.m. when registration opens.
- Price:** \$ 350 (includes one conference registration, a \$90 value)
\$ 375 with two persons from the same Organization
- Payment:** Payment can be made by check (made out to **The Detroit Society of Coatings Technology**) or by credit card

Reservations can be made with Greg Filipowicz by sending an e-mail to gfilipowicz@yahoo.com

For updates on the Focus conference, visit dsct.org.

Completed form with payment should be sent to:

Mail to address: FOCUS Conference - DSCT
P.O. Box 721186, Berkley, MI, 48072

Email (credit card only, Word Document form or PDF): gfilipowicz@yahoo.com

Fax (credit card only): 248-545-4355

Information: There will be 22 table top displays available for FOCUS 2010.

Table size: 6 feet by 2 1/2 feet. Tables will have a skirt and banners can be either attached to the skirt or to the wall behind the table.

Display times: Registration begins at 7:30 a.m. and we request that all displays be open during registration. Most traffic occurs during registration, scheduled breaks, and after lunch. Break down can be done after the afternoon break.

Set up: Set up can be done the morning of the show @ 7:00 a.m. We will also try to arrange a set up time the evening before the show if the MSU center allows. We will let you know if there will be set up on the evening before.

Mailing address: Literature and displays can be mailed ahead of time to the MSU center. They ask that materials arrive no sooner than 3 days before the show.

Michigan State Management Education Center
811 W. Square Lake Road
Troy, MI 48098

Att'n: DSCT Focus Show May (Make sure you include this!)

You will have to arrange for pick up after the day after the show with your preferred carrier.

Display Table Reservation Form:

Company Name: _____

Mailing Address: _____

Contact Name: _____

Contact Phone Number: _____

Contact E-mail Address: _____

Attendee (name for Badge): _____

2nd.Attendee (name for Badge): _____

e-mail for attendee (if different than contact): _____

2nd. e-mail for attendee (if different than contact): _____

If paying by credit card: Visa, MasterCard, or Am. Express **Acct. No.** _____

Exp. Date _____ **Name on Card** _____

Please indicate lunch preference: **Chicken:** _____ **Vegetarian:** _____

Fee includes continental breakfast, presentations, snack breaks, and lunch.

Information needed for brochure:

1. **Exact listing for Company name:** _____

2. **Web site:** _____

3. **Brief description of company (25 words or less)**

Information needed for assigning booth location:

1. **Do you have a floor display:** Yes ___ No ___

2. **Do you have a table top display:** Yes ___ No ___

3. **Do you need electricity:** Yes ___ No ___ (Only a few locations do not allow electricity)
